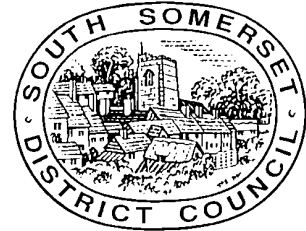


South Somerset District Council

Notice of Meeting



Scrutiny Committee

Making a difference where it counts

Tuesday 3rd January 2017

10.00 am

**Main Committee Room, Council Offices
Brympton Way, Yeovil BA20 2HT**

(disabled access and a hearing loop are available at this meeting venue)



The following members are requested to attend this meeting.

Chairman: Sue Steele
Vice-chairmen: Dave Bulmer and John Clark

Jason Baker
Mike Beech
Amanda Broom
Val Keitch

Tony Lock
David Norris
Sue Osborne
Garry Shortland

Rob Stickland
Linda Vijeh
Martin Wale

If you would like any further information on the items to be discussed, please contact the Democratic Services Officer on 01935 462596 or democracy@southsomerset.gov.uk

This Agenda was issued on Monday 19 December 2016.

Ian Clarke, Assistant Director (Legal & Corporate Services)

This information is also available on our website
www.southsomerset.gov.uk and via the mod.govapp



INVESTORS IN PEOPLE

Information for the Public

What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings; and
- see agenda reports.

Meetings of the Scrutiny Committee are held monthly on the Tuesday prior to meetings of the District Executive at 10.00am in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website www.southsomerset.gov.uk.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

Recording and photography at council meetings

Recording of council meetings is permitted, however anyone wishing to do so should let the Chairperson of the meeting know prior to the start of the meeting. The recording should be overt and clearly visible to anyone at the meeting, but non-disruptive. If someone is recording the meeting, the Chairman will make an announcement at the beginning of the meeting. If anyone making public representation does not wish to be recorded they must let the Chairperson know.

The full 'Policy on Audio/Visual Recording and Photography at Council Meetings' can be viewed online at:

<http://modgov.southsomerset.gov.uk/documents/s3327/Policy%20on%20the%20recording%20of%20council%20meetings.pdf>

Scrutiny Committee

Tuesday 3 January 2017

Agenda

Preliminary Items

1. Minutes (Pages 5 - 10)

To approve as a correct record the minutes of the previous meeting held on 29 November 2016.

2. Apologies for absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

4. Public question time

5. Issues arising from previous meetings

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. Chairman's Announcements

Items for Discussion

7. Verbal update on reports considered by District Executive on 1 December 2016
(Page 11)

8. Budget / Finance Skills for Scrutiny Members (Page 12)

9. Reports to be considered by District Executive on 5 January 2017 (Page 13)

10. Final Report from the Monitoring SSSDC Council Tax Support Scheme Task and Finish Group (Page 14)

11. Appointment of Members to Somerset Rivers Authority Scrutiny Panel (Pages 15 - 18)

12. Verbal update on Task and Finish reviews (Page 19)

13. Update on matters of interest (Page 20)

14. Scrutiny Work Programme (Pages 21 - 22)

15. Date of next meeting (Page 23)

Agenda Item 1

South Somerset District Council

Draft Minutes of a meeting of the **Scrutiny Committee** held at the **Main Committee Room, Council Offices, Brympton Way, Yeovil BA20 2HT on Tuesday 29 November 2016.**

(10.00 am - 12.05 pm)

Present:

Members: Councillor Sue Steele (Chairman)

Jason Baker	David Norris
Mike Beech	Rob Stickland
Amanda Broom	Martin Wale
Val Keitch	

Also Present:

Clare Aparicio Paul	Angie Singleton
Jo Roundell Greene	

Officers

Anna-Maria Lenz	Performance Officer
Charlotte Jones	Performance Manager
Vega Sturgess	Strategic Director (Operations & Customer Focus)
Steve Joel	Assistant Director (Health & Well-Being)
Barbie Markey	Senior Housing Officer
Jo Gale	Scrutiny Manager
Emily McGuinness	Scrutiny Manager
David Mansell	Somerset Waste Partnership

77. Minutes (Agenda Item 1)

The minutes of the meeting held on 1 November 2016 were approved as a correct record and signed by the Chairman.

78. Apologies for absence (Agenda Item 2)

Apologies for absence were received from Councillors Dave Bulmer, John Clark, Tony Lock, Sue Osborne and Gary Shortland,

79. Declarations of Interest (Agenda Item 3)

There were no declarations of interest.

80. Public question time (Agenda Item 4)

There were no questions raised by members of public at the meeting.

81. Issues arising from previous meetings (Agenda Item 5)

There were no issues raised from previous meetings.

82. Chairman's Announcements (Agenda Item 6)

The Chairman explained that she had attended the most recent meeting of the Transformation Board held on 17th November. Members commented that following the agreement at last month's Scrutiny meeting that Scrutiny Committee members would receive the Transformation Board agenda and papers in advance of the meetings, to facilitate more effective Scrutiny. However, members had only being sent a list of the items due to be discussed without any detail and this did not achieve that objective. They also commented that the notes of the Transformation Board would be more useful if they were written in a way that those not present at the meeting could understand.

The Deputy Leader said she would take the issue of the content of the meeting notes to the Transformation Board, but that in terms of Scrutiny members receiving the full agenda in advance of Transformation Board meetings, this had never been the intention as this would in effect mean that Scrutiny were scrutinising things before they happened and this would inevitably slow the process the up.

The Scrutiny Manager read out the following statement on behalf of Cllr Dave Bulmer relating to the Strategic Alliance:

"The Leaders of South Somerset District Council and Sedgemoor District Council would have been absent and therefore it was felt appropriate to defer the meeting. The Officer meetings are still taking place; these are monthly and now being headed up from Sedgemoor by Allison Griffen, Director of Customer and Communities."

The Chairman presented the Strategic Director (Operations and Customer Focus) with a card on behalf of the Committee to wish her well when she leaves the authority after many years at the end of December.

83. Verbal update on reports considered by District Executive on 3 November 2016 (Agenda Item 7)

Members noted the update given by the Chairman of Scrutiny Committee.

84. Reports to be considered by District Executive on 1 December 2016 (Agenda Item 8)

The Scrutiny Committee considered the reports contained in the District Executive Agenda for the 1 December 2016 and made the following comments:

Recycle More – Domestic Waste Collection Services (Agenda item 6)

The Committee welcomed David Mansell – Development and Monitoring Manager – Somerset Waste Partnership to the meeting. Mr Mansell gave a very detailed presentation to members outlining the proposals for the Recycle More Project, during which he advised that the proposal was aimed to divert more waste from going to landfill

sites. In the trial, there had been a 27% reduction in residual waste when refuse was collected every 3 weeks and garden waste every 2 weeks with recyclables collected weekly. Although the cost was projected to be £2.2m, there would be an annual saving of £1.7m so the costs would be recovered within 18 months. There were reputational risks and so an extensive communications plan was in place including the development of an app to inform residents when their recycling was due. They were also looking at consolidating their vehicle depots to one in the east of the district and one in the west. Providing all the partner Councils agreed to participate in the scheme, and, the decision was confirmed by the Somerset Waste Board at their meeting on 16th December, then new waste collection vehicles would be ordered and the scheme would commence in phases from October 2017 to October 2018.

Following the presentation:

- Members thanked the Assistant Director (Operations and Customer Focus) for all her hard work on this project along with the officers from the Somerset Waste Partnership.
- Members noted the potential reputational risk that SSDC could face during the roll out phase. Scrutiny Committee request reassurance that adequate measures will be put in place to minimise the impact on the Customer Services Team and to avoid an overlap of rolling out Recycle more and the Transformation of Customer Services as such an overlap could cause a significant problem to this project, if this could be shown in the communication and project plan and circulated to members this would be most helpful.
- Members were pleased to note additional resource had been factored in to address any issues that arise during the roll out.
- David Mansell confirmed that the procurement of the vehicles will take into account the accessibility issues for some of the properties in South Somerset.
- A member reported that some residents already find the restrictions on Household recycling centres are prohibiting recycling and this could be exacerbated by Recycle More.
- One Committee member stated that some constituents were concerned about how to deal with animal waste if this was to only be collected on a 3 weekly basis. David Mansell confirmed there are no health concerns with nappies adult hygiene products or animal waste being left for three weeks although they do advise that it is double bagged.
- Members asked for clarification on the review process that would be followed to monitor the effective implementation of this project.
- Members of the Scrutiny Committee supported the recommendations in the report.

Quarterly Corporate Performance and Complaints Monitoring Report – 2nd Quarter 2016/17 (Agenda item 7)

- PI031 – Percentage of calls to contact centre solved at contact centre. Members were pleased to see some figures had been published with regard to the % of calls answered and to note that the Performance Team had started to work to understand abandoned calls.
- PI032 – Staff Sickness Absence – Members stated that during periods of significant organisational change such as the Transformation Programme, it is

important to monitor the level of staff sickness absence due to work related stress. Whilst it was acknowledged that it would not be appropriate to report this information in an open forum, Scrutiny members sought reassurance that this is being captured corporately and monitored.

- PI 035 - % of Council Tax Collected – members asked if a narrative could be provided stating how much of the Council Tax collected in a specific quarter has been used to clear arrears accrued in previous years – this would help form a more accurate picture of collection rates.
- Complaints – in line with Scrutiny Best practice, members agreed that Scrutiny should look at developing a more proactive role in monitoring corporate complaints.
- Within the Council Plan, members sought clarification under C1.03 as to which Doctors Surgery is being purchased and converted?
- Scrutiny Committee requested refresher training of the TEN System in the New Year.

Local Strategic Partnership South Somerset Together (SST) Six Month Review Report (Agenda item 8)

Members noted that this is now a much slimmed down version than in the past and reflected that SSDC no longer financially contributes to the partnership. It was noted that the partnership is now much more about facilitating a collaborative approach between South Somerset agencies, members asked if the slimmed down version had gone too far and if there was any risk that opportunities are being missed.

The Deputy Leader commented that a lot of good work had been delivered under this umbrella between the hospital and the college but was not mentioned in the report.

Members requested an update on the Troubled Families Project to come forward in the New Year – whilst it is acknowledged that this is now mainstreamed by Somerset County Council, this was initially a high profile local initiative which came under the umbrella of the LSP.

District Executive Forward Plan (Agenda item 9)

Members commented that it is hard to know what some reports are about based on the report titles included in the Forward Plan – *Purchase of Land in SSDC* being a good example. The Forward Plan is a crucial document for the Scrutiny Committee and we would like to ask that as much detail as possible is included.

Chard Town Centre Redevelopment – Update Report (Agenda item 12)

There was no discussion. Scrutiny members supported the report recommendation.

85. Verbal update on Task and Finish reviews (Agenda Item 9)

The following Task and Finish Groups are currently in progress:

Consent for Disposal of Properties

This group is now re-focusing on the impact of the disposal of properties by Housing Providers on SSDC's Rural Letting's Policy. Following evidence gathered by the Task and Finish Group it is clear that Yarlington Homes in particular are committed to continue to dispose of rural properties and that SSDC must now seek to mitigate the impact of this as far as it possible. A report summarising the findings of this review and proposals for future work will come forward in the New Year.

Discretionary Housing Payments

This Group will meet on 3rd of January for a final review of the policy and to agree the report which will come to Committee in February.

Street Trading

The draft Street Trading Policy is now out for consultation – the consultation period will end on 3rd February.

Council Tax Support

The Task and Finish report is being compiled and is scheduled to come forward to Scrutiny Committee next month.

National Non Domestic Rates Discretionary Relief

The Scrutiny Manager explained that within the Autumn Statement it was announced that Rural Rate relief would be increased. This will remove the disadvantage that would have been caused by the change to the small business rate relief policy. This leaves a disconnect with organisations that are in receipt of charitable relief that have a small Rateable Value that needs to be considered and will be reported on.

Right to Buy Clawback

A meeting date is being co-ordinated, hopefully for December.

86. Update on matters of interest (Agenda Item 10)

The Chairman welcomed the Assistant Director (Health and Wellbeing) and the Senior Housing Options Officer, and explained that they had been invited to attend the meeting to expand on the proposals to create a Private Sector Leasing and Letting Service contained in a recent Portfolio Holder decision (25/11/16).

The officers outlined the nature of the proposals and during the discussion, the following points were made:

- The Portfolio Holder decision making route had been followed as in effect this is a relatively small project;
- Such models are already in existence all over the country;
- It is anticipated that following announcements made as part of the Autumn Statement relating to regulating private landlords and arrangements for Buy-to-let mortgages, demand for schemes such as this will only increase.
- It is a cost effective way of discharging Homeless Duties.

- Repairs to properties will remain the responsibility of the landlords, unless repairs arise as a result of tenant damage. We are taking a risk management approach – there will always be some tenants who cause damage, and equally, there will those that don't.
- The letting agreement will include a boiler agreement;
- If damp occurs in a property, if it is caused by a property fault, it will be the responsibility of the landlord but not if caused by tenant lifestyle;
- If appropriate tenants will be offered Furnicare vouchers to help with furnishing properties;
- It was acknowledged that this project may be the new product that is needed to encourage more private sector landlords, the current climate is prohibitive to small investors due to changes in the tax regime and mortgages.
- There is a 'Fit and Proper Landlord' criteria that will be used to assess the suitability of those landlords coming forward under this project.

87. Scrutiny Work Programme (Agenda Item 11)

The Scrutiny Manager informed members that following their request last month that the Economic Development Strategy be brought to Scrutiny, the Scrutiny Managers had contacted the Economic Development Manager and had been informed that following Scrutiny's original request in January to be involved in the review of the ED Strategy, an all member workshop had been held. Following those workshops, work had begun on the new Strategy but one unknown element at the time of the workshop was the start date of our new Chief Executive, Alex Parmley. The Chief Executive is keen to have an input into the Strategy and we have paused to allow him time to give his input into the document.

As soon as there has been an opportunity to further discuss the Strategy with the Chief Executive, and perhaps take a stronger steer from him, we will refine our drafting and give Scrutiny Committee a clearer indication of the timetable.

88. Date of next meeting (Agenda Item 12)

Members noted the next meeting of the Scrutiny Committee would be held on 3rd January 2017, in the Main Committee Room, Brympton Way.

.....
Chairman

Agenda Item 7

Verbal update on reports considered by District Executive on 1 December 2016

The Chairman will update members on the issues raised by Scrutiny members at the District Executive meeting held on 1 December 2016.

The draft minutes from the District Executive meeting held on 1 December 2016 have been circulated with the District Executive agenda.

Agenda Item 8

Budget / Finance Skills for Scrutiny Members

*Lead Officers: Donna Parham, Assistant Director (Finance & Corporate Services)
Emil McGuinness, Scrutiny Manager*

*Contact Details: donna.parham@southsomerset.gov.uk or 01935 462225
emily.mcguinness@southsomerset.gov.uk or 01935 462566*

Scrutiny Committee usually establishes a Task and Finish Group to consider the annual budget setting process. In the past, the focus of this work has been unexpected budget pressures and raising member awareness of the increasingly complex local government financial landscape.

As members will appreciate, this current climate is one of unprecedented change and the more established budget Scrutiny role has been difficult to define. Ensuring robust member challenge to the budget setting process remains critical though, and so to facilitate this, the Assistant Director (Finance and Corporate Services) and the Principal Accountant will be taking the Committee through some key considerations during the Scrutiny Committee meeting. This session will run immediately prior to members consideration of the Medium Term Financial Strategy and is intended to inform your discussion of this key strategic document.

Agenda Item 9

Reports to be considered by District Executive on 5 January 2017

Lead Officer: Emily McGuinness, Scrutiny Manager
Contact Details: emily.mcguinness@southsomerset.gov.uk or (01935) 462566

Scrutiny Committee members will receive a copy of the District Executive agenda containing the reports to be considered at the meeting on 5 January 2017.

Members are asked to read the reports and bring any concerns/issues from the reports to be discussed at the Scrutiny Committee meeting on 3 January 2017.

The Chairman will take forward any views raised by Scrutiny members to the District Executive meeting on 5 January 2017.

Please note:

The Press and Public will be excluded from the meeting when a report or appendix on the District Executive agenda has been classed as confidential, Scrutiny Committee will consider this in Closed Session by virtue of the Local Government Act 1972, Schedule 12A under paragraph 3 (or for any other reason as stated in the District Executive agenda):

“Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

It is considered that the public interest in maintaining the exemption from the Access to Information Rules outweighs the public interest in disclosing the information.

Agenda Item 10

Final Report from the Monitoring SSDC Council Tax Support Scheme Task and Finish Group

Lead Officer: Joanna Gale, Scrutiny Manager
Contact Details: joanna.gale@southsomerset.gov.uk or 01935 462077

Purpose of the Report

This report outlines the recommendations and review methodology used by the Task and Finish Group to evaluate the Council Tax Support Scheme and associated working practices to date, and considers options to modify the scheme for 2017/18.

Action Required

Scrutiny Committee members are asked to consider the detailed report of the Task and Finish Group (to follow) and endorse the recommendations to District Executive.

Agenda Item 11

Appointment of Members to Somerset Rivers Authority Scrutiny Panel

Lead Officer: Emily McGuinness, Scrutiny Manager
Contact Details: emily.mcguinness@southsomerset.gov.uk or (01935) 462566

Purpose of Report

The Somerset Rivers Authority is now an established partnership involving all Somerset local authorities and other key delivery agencies.

It is now proposed to establish effective Scrutiny arrangements to support the work of the Rivers Authority and the purpose of this report is to appoint 2 representatives from SSDC to sit on an informal joint Scrutiny Panel.

Action Required

That two members of SSDC's Scrutiny Committee are appointed to sit on the newly created Somerset Rivers Authority Informal Joint Scrutiny Panel.

Background

The draft Memorandum of Understanding and Terms of Reference for the proposed informal Joint Scrutiny Panel are attached to these report. The intention is for the informal Joint Scrutiny Panel to operate along much the same lines as the Joint Waste Scrutiny Panel.

As an informal Joint Scrutiny Panel, any recommendations or actions proposed by the joint Scrutiny Panel would need endorsing by the Scrutiny functions of each partner authority, but working together informally in this way will hopefully allow wider engagement of elected members in the work of the Somerset Rivers Authority as well as providing a more effective mechanism for fulfilling the statutory scrutiny functions of local authorities.

Local Memorandum of Understanding & Constitution

1. Background and Context

1.1 The Parties

Somerset County Council (SCC), the Axe / Brue and the Parrett Internal Drainage Boards (IDBs), Mendip, Sedgemoor, South Somerset, West Somerset District Councils and Taunton Deane Borough Council. These Parties, to whom this Local Memorandum of Understanding (MoU) applies will comprise the membership of the Somerset Rivers Authority (SRA) Joint Scrutiny Panel and will agree how to involve other stakeholders, such as the Environment Agency, Natural England, and the Wessex Regional Flood and Coastal Committee.

1.2 Background

The establishment of an informal joint Scrutiny Panel, agreed by the SRA Board on 23rd March 2016, reflects the need for the Somerset Rivers Authority to be accountable to the constituent councils and partners. The Panel will enable the scrutiny of activities of the SRA and provide necessary assurance to the constituent councils and partners that the SRA is operating effectively.

As this will be an informal panel rather than a formally constituted joint Committee, there is not a requirement for each individual council to formally give the Panel delegated powers. It will operate as a cost effective mechanism whereby through a maximum of 2 to 3 meetings per year, members of each council and the IDB can come together collectively scrutinize the effectiveness of the SRA. This approach is consistent with the current status of the SRA as an unincorporated association and based upon the current Joint Waste Scrutiny model in operation in Somerset.

The onus will be on the representatives of each Council / organization who attend the Panel to feedback any issues or concerns into their Councils' formal scrutiny process.

1.3 Workings of the Panel

The SRA Joint Scrutiny Panel will:

- Consist of 2 elected members from each of the 6 councils and 1 from each Internal Drainage Board;
- Appoint a Chairman on an annual basis;
- Appoint a Vice Chairman on an annual basis;
- Receive administrative support from Somerset County Council
- Be the usual body to which called-in decisions of the Somerset Rivers Authority Board are referred to.

The Panel will meet on a 6 monthly basis (unless an issue arises which requires more frequent meetings) and acting in an informal capacity will seek to add value to the work of the SRA Board by:

- Improve pre-decision scrutiny of the work of the SRA Board, using the SRA Board's forward work programme as a source document;
- Improve communication amongst the wider membership of all partner authorities, including those not on the Joint Scrutiny Panel;
- Minimise the impact of effective scrutiny on the time of the SRA Board – by providing

dedicated opportunities to engage with the Scrutiny functions of all Board member Councils / organisations.

- Consider policy development opportunities as and when they arise to support the SRA Board.

1.4 This Local Memorandum of Understanding (Local MoU)

This Local MoU document is not intended to be legally binding on the Parties, but the Parties agree to the Local MoU, intending to honour their obligations set out in it. It will cover the period up to 1st January 2018 and will be supported by an SRA Joint Scrutiny Panel Terms of Reference/Constitution.

1.5 Term & Amendment

This local MOU shall come into effect on 1st January 2017, and shall continue in force unless terminated in accordance with the this Local MoU. It will be reviewed annually or when relevant legislation is in place, defining accountability and scrutiny, whichever comes soonest.

Proposals for amendments should be communicated to the SRA Senior Manager, no less than 30 days ahead of any Board meeting at which they would need to be considered. Proposals would then be circulated for comment and a recommendations made to the SRA Board, and in accordance with its decision-making arrangements decided by a simple majority.

1.6 Previous Arrangements

Prior to this Local MoU, the existing arrangements have provided for individual scrutiny by each of the constituent councils through their existing scrutiny processes. Those arrangements will be superseded by the arrangements put in place under this Local MoU.

Signed by **John Osman** for and on behalf of **Somerset County Council**

Date

Signed by **John Williams** for and on behalf of **Taunton Deane Borough Council**

Date

Signed by **Ric Pallister** for and on behalf of **South Somerset District Council**

Date

Signed by **Harvey Siggs** for and on behalf of **Mendip District Council**

Date

Signed by **Duncan McGinty** for and on behalf of **Sedgemoor District Council**

Date

Signed by **Anthony Trollope-Bellew** for and on behalf of **West Somerset Council**

Date

Signed by **Peter Maltby** for and on behalf of the **Parrett Internal Drainage Board**

Date

Signed by **Jeff Fear** for and on behalf of the **Axe & Brue Internal Drainage Board**
Date

Agenda Item 12

Verbal update on Task and Finish reviews

The Task and Finish Review Chairs or Scrutiny Manager will give a brief verbal update on progress made.

Current Task & Finish Reviews

- Consent for Disposal of Properties
- Discretionary Housing Payments
- Street Trading
- Council Tax Support
- National Non Domestic Rates Discretionary Relief
- Right to Buy Clawback

Agenda Item 13

Update on matters of interest

Lead Officers: *Emily McGuinness, Scrutiny Manager*
Contact Details: *emily.mcguinness@southsomerset.gov.uk or (01935) 462566*

Action Required

That members of the Scrutiny Committee note the verbal updates as presented by the Scrutiny Manager.

Purpose of Report

This report is submitted for information to update members of the committee on any recent information regarding matters of interest to the Scrutiny Committee, and for the Scrutiny Manager to verbally update members on any ongoing matters.

Scrutiny Work Programme

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
3 Jan 2016	Financial overview Medium Term Financial Plan	✓	✓	Scrutiny Committee routinely have finance training particularly with regard to the budget cycle, this session will be focussing on the MTFP and reviewing this in preparation for the budget going forward for 2017/18	Donna Parham
TBC	Troubled Families Programme	✓		Members requested an update report on the progress of the troubled families following a report covering the work of South Somerset Together, Local Strategic Partnership. A specific report request needs to be compiled.	Helen Rutter
TBC	Review of Economic Development Strategy	✓		This Strategy is due for review and Scrutiny members have previously been involved in the review and development of this Policy. The Lead Officer has agreed that Scrutiny involvement will be factored in to the review process and we will be kept informed regarding the most appropriate point for effective Scrutiny engagement.	David Julian / Cllr Jo Roundell Greene.
TBC	Review of Performance Indicators	✓		Officers previously indicated to the Scrutiny Committee that work was planned to review the current suite of performance indicators. This work is dependent on the revision of the Council Plan and assurance has been given that provision will be made for effective Scrutiny engagement in this process.	Andrew Gillespie Charlotte Jones Cllr Ric Pallister
TBC	Increased Joint Working Between Police Forces			At the meeting of Scrutiny Committee on 30 August 2016, the SSDC representative on the Police and Crime Panel requested that there be a report looking at the proposals for increased joint working between police forces across the South West.	Emily McGuinness

The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:

<http://www.somerset.gov.uk/policies-and-plans/plans/cabinet-forward-plan/>

Current Task & Finish Reviews

Date Commenced	Title	Members
January 2016	Consent for disposal of housing stock	Cllr Sue Steele (Chair) Cllrs Jason Baker, Val Keitch and Sue Osborne.
29 April 2016	CTR Review 2016/17	Cllrs Sue Steele, Sue Osborne, Amanda Broom, Rob Stickland, David Norris, Carol Goodall.
13 May 2016	Discretionary Housing Payment Policy (DHP)	TBC – to be commenced only upon completion of the Journey of Exploration Task and Finish.
June 2016	Review of Street Trading Policy	Requested by Service Manager to look at reviewing current Street Trading Policy with a view to producing a report for November 2016 Council. Cllrs Jason Baker, Neil Bloomfield, Val Keitch, Rob Stickland and Martin Wale.
September 2016	NNDR discretionary relief policy review –	The changes from the revised policy have taken affect from 1 st of April, this has resulted in some more feedback from ratepayers, the Task and Finish group will review this and changes in legislation regarding mandatory relief to ensure the policy still achieves what it set out to do and that the impact of the changes to mandatory relief are taken into account.
8 August 2016	How the Community Council for Somerset and South Somerset District Council could work better together to achieve more and better outcomes for the community.	Scrutiny Committee members invited Community Council for Somerset to work with them to identify areas where closer working could be of benefit to each organisation. Cllrs Clare Aparicio paul, Mike Beech, John Clarke, Tim Inglefield, Val Keitch, Mike Lewis and Alan Smith will be following this up by looking at sample projects to learn how to navigate obstacles such as data sharing agreements.
September 2016	Review of elements and proposals to establish a combined authority should members agree at Full Council to make an 'in principle' decision to create a Combined Authority.	Cllrs John Clark and Sue Osborne.
November 2016	Looking to establish if the Right to Buy clawback monies (from the sale of Yarlington Homes properties to residents who were secure tenants of SSSDC before the housing stock was sold) should be ring-fenced specifically for the purpose of helping to fund the creation of additional homes across South Somerset.	Cllrs Clare Aparicio Paul, Mike Beech, Amanda Broom, Michael Lewis, Sue Osborne, David Recardo, Derek Yeomans, Colin Winder.

Agenda Item 15

Date of next meeting

Members are requested to note that the next meeting of the Scrutiny Committee will be held on Tuesday 31 January 2017 at 10.00am in Council Chamber B, Brympton Way, Yeovil.
